

Notification for Newly Admitted Graduate Students-Spring 2022(Round1)

Congratulations on your admission to Chonnam National University! Please take the necessary steps of registration and enrollment in the university, visa issue, course enrollment, dormitory application, etc. Information you need to be aware of is listed below. You must **report any changes on contact information and address you filled out on your application form to the coordinator at the Office of International Affairs.**

※ Following information may vary depending on future COVID-19 trends.

※ Please check "Notification for Newly Admitted Graduate Students_Spring 2022(Round2)" because there might be changes.

1. Submission of Survey(Confirmation of Enrollment) : Nov 14th(Sun.), 2021

(1) Survey Address: <http://naver.me/GqBV5Fcr>

(2) Must fill out the survey only in English

- ※ If you do not submit the Survey(Confirmation of Enrollment) by the deadline, your admission will be revoked automatically.
- ※ VISA documents(certificates of admission and others) will be delivered at the end of January after finishing tuition fee payment. Consider carefully before you fill out the survey, whether you will be in Korea or Overseas while applying for Visa on Feb. The information you filled out on the survey will be used to issue your visa documents and deliver them at a later date.
- ※ Once you have completed a survey, you cannot change it at a later date. If you fill in wrong information, then you might have problems with receiving Visa related documents. Please carefully check your survey before submitting it. (If you do survey several times, the information which you submitted recently will be stored and used automatically based on submission date.)

2. Tuition fee payment

(1) Period : 2021 Dec 20th 16:00pm ~ Dec 24th 16:00pm (KST)**

- ※ If tuition fee payment is not wired within the period, your admission will be automatically revoked
- ※ It's possible to check the Invoice (amount of payments, personal virtual account, and scholarship) at the CNU web-site on the period above.
- ※ Scholarship result and tuition fee amount will be announced on 2nd round result date. Therefore, applicants for 1st round can check the result of admission only.

[Criteria for the tuition fee refund]

Division	Reason of Return Occurrence Date	Amount of Refund	Minimum Notification Date
Before the beginning of the semester	Before the beginning of the semester (before the date of admission)	full amount of the tuition fee already paid	2022/02/23 (Wed)
After the beginning of the semester	After 30 days from the beginning of the semester	five-sixth of the tuition fee	/
	After 30~60days from the beginning of the semester	two-thirds of the tuition fee	
	After 60~90days from the beginning of the semester	half of the tuition fee	
	after 90days from the beginning of the semester	No refund	

- ※ For Applicants who wish to withdrawal from university should notify the coordinator of OIA before the minimum notification date. You must receive an application for withdrawal and complete it with signature. Then, you must submit to OIA coordinator and get final confirmation by the minimum notification date to receive the refund according to the reason of return occurrence date.
- ※ After the beginning of the semester, applicants who wish to withdraw from university should notify the department according to the reason of return occurrence date and follow the instructions.

3. Verification Documents of Academic Degree/Background

(1) For Whom: Successful applicants who submitted expected graduation certificate

(2) Deadline: **Feb 25th (Fri.), 2022 18:00 KST**

※ The admission will be revoked if applicants do not submit final verification documents by above mentioned deadline under any circumstances.

(3) Required Documents: Successful applicants MUST submit one of the verified documents below:

Category	Documents for Submission
1) Apostille Convention Countries	- Document: Graduation Certificate (Degree Certificate) Apostilled - Issuing Organization: Organizations that the relevant government designated ※ General information about Apostille https://www.hcch.net/en/instruments/specialised-sections/apostille
2) Countries outside the Apostille Convention	- Document: Degree verified by the consulate - Issuing Organization: the Korean consulate or the applicant's embassy in Korea
3) Applicants who graduated from Chinese university	- Documents: Academic and Degree certificate issued by China Academic Degree & Graduate Education Development Center - Issuing Organization: 1) China Academic Degree(www.chsi.com.cn), 2) Graduate Education Development Center(www.cdgd.edu.cn) ※ Submit both Academic and Degree certificate in English ※ Never accept any other certificate which is issued by the university or other institutions except CHSI and CDGDC.

○ For Whom: Successful applicants who submitted expected graduation certificate

○ Deadline: **Feb 25th (Fri.), 2022 18:00 KST**

- Applicants who submitted expected graduation certificate must submit one of the documents above by Feb 25th, 2022. Otherwise, the admission will be revoked automatically.
- There is no need to submit documents mentioned above for those who graduate from Korean domestic universities. Applicants who graduate from Korean domestic universities, submit copied or original graduation certificate.
- All documents should be in either Korean or English. Documents in other languages must be accompanied by notarized Korean or English translations.
- ※ Applicants who fail to submit any verification certificate before the deadline will have their enrollment status revoked from our university. Please contact us if you are unable to submit it due to unavoidable circumstances in advance.

4. Important Dates

(1) Course Enrollment

○ Course Enrollment : **Feb 15th (Tues) ~ Feb 22nd (Tues), 2022**

○ Course Add/Drop : TBD

※ Please get advices from the professors or the coordinators in your own department offices before you add/drop the course.

※ Please check contact information of each department on graduate school web page (<https://webgs.jnu.ac.kr/Eng/default.aspx>)

○ How to enroll : visit CNU web-site for the course registration (<http://hak.jnu.ac.kr/ARSAMWeb/HAK/MAIN/Login.aspx>)

* Log-in ID: your application number / PW: Date of Birth(yy/mm/dd)

** If one's date of birth is **September 29th, 1991**, the password will be **910929**.

※ You should use your student number after the semester begins(March 2nd, 2022) and OIA will send the information to check your own student number after the semester begins.

(2) Orientation for newly admitted students

○ Date : **TBD(before the semester begins)**, ※Mandatory for newly admitted students

○ The orientation program will provide you with information on academic affairs and sojourn in the country; therefore it is mandatory for ALL new international students to attend. (Time and Venue will be notified later by email.)

(3) Semester start date : **March 2nd, 2022 (Wed)**

5. Visa Matters (Applicants in their own country)

- (1) Successful applicants **residing overseas(including Chinese students)** have to apply for their visas(D-2) in the Korean Embassies in their own countries after receiving the Certificate of Admission
- ※ 'Certificate of Admission' will be sent from the Office of International Affairs at the end of January to applicants after you complete tuition payment.
 - ※ **Please inquire at the Korean embassy in your own countries about the requirements for visa application in advance because they can be different depending on countries.**

6. Visa Matters (Applicants in Korea)

- (1) Successful applicants **residing in Korea with Long-Term Residency Visa** have to submit required documents to OIA of CNU, referring current visa expiration date and below notes. Gwangju immigration Office does not allow students to submit documents individually, so please visit OIA for your Visa matters. Regarding the requirements, please find information as below.
- ※ It's getting more difficult to receive a VISA(D-2) from outside of Korea due to severe COVID-19. Accordingly, OIA strongly suggest staying in Korea if you are already in Korea. If you must go back to your country with inevitable situation, you must contact with OIA in advance to get a confirmation.
 - ※ **Application Period: Feb 14th(Mon), 15th(Tues), 16th(Wed) 14:00 ~ 17:00 (NEVER accept VISA application except above mentioned period; so, please submit all required documents within designated periods.)**

List of required documents according to VISA type for the appliers residing in Korea:

- ※ **The documents(ex. final verification documents) which you submitted for the admission cannot be used for VISA. So, please prepare the documents again and submit them with the rest of documents**
- ※ **If you currently hold the VISA which is not mentioned below (Ex. D-10 or others), you must prepare "Proof of Bank Balance" with USD 18,000 even though you graduated from Chonnam National University.**

▶ Language Trainee VISA(D-4) to CNU Student VISA(D-2) Change

- ※ **Please submit all required documents before current VISA expiration date**
 - (1) Application Form (Must type with Computer. NO Handwriting. Refer to attachment)
 - (2) Certificate of Admission (pick up at OIA)
 - (3) - A photocopy of the passport
 - Alien Registration Card,
 - Application fee of 130,000KRW (Visa Change:100,000 KRW, New Alien Registration Card 30,000 KRW)
 - Passport photo (must have **white** background)
 - (4) Certificate of Tuition Payment (pick up at OIA)
 - (5) Transcript of Grades, certificate of course completion from Language Education Center
 - (6) **Verification Documents of Academic Degree/Background**
 - **Please refer to article 3. above / You cannot use verification documents which you submitted for the admission and must prepare this again for VISA purposes**
 - (7) Proof of Residency (Must be valid and be before contract expiration date)
 - The contract under your name: lease contract or confirmation of residence/accommodation(dormitory)
 - The contract under other's name: confirmation of residence/accommodation and ID card of contractor
 - (8) Proof of Bank Balance needed (from a Korean bank under the applicant's name and should be issued on Feb 2022)
 - CNU LEC Students: 9,000 USD (10,100,000 KRW)
 - Students from other universities: 18,000 USD (20,200,000 KRW)
- ※ Certificate of scholarship : Submit a scholarship certificate if you have received a scholarship You need to prove your financial ability with the exception of scholarship fee

▶ Exchange Students VISA to CNU Regular Degree Program VISA:

- (1) Application Form (Must type with Computer. NO Handwriting. Refer attachment)
- (2) Certificate of Admission (pick up at OIA)
- (3) - A photocopy of the passport
 - Alien Registration Card,
 - Application fee of 60,000KRW
- (4) Certificate of Tuition Payment (pick up at OIA)
- (5) Official Transcript
- (6) **Verification Documents of Academic Degree/Background**
 - **Please refer to article 3. above / You cannot use verification documents which you submitted for the admission and must prepare this again for VISA purposes**
- (7) Proof of Residency (Must be valid and be before contract expiration date)
 - The contract under your name: lease contract or confirmation of residence/accommodation(dormitory)
 - The contract under other's name: confirmation of residence/accommodation and ID card of contractor
- (8) Certificate of Bank Statement (from a Korean bank under the applicant's name and should be issued on Feb 2022)

- CNU Students: 9,000 USD (10,100,000 KRW)
- Students from other universities: 18,000 USD (20,200,000 KRW)

※ Certificate of scholarship : Submit a scholarship certificate if you have received a scholarship You need to prove your financial ability with the exception of scholarship fee

▶ Regular Degree Program → Regular Degree Program at Higher course (Undergraduate → Master, Integrated Program or Master → Ph.d.)

- ※ **It's compulsory register VISA before semester (Mar 2nd, 2022) begins regardless of VISA expiration date on the alien registration card.**
 - (1) Application Form (Must type with Computer. NO Handwriting. Refer attachment)
 - (2) Certificate of Admission (pick up at OIA)
 - (3) - A photocopy of the passport
 - Alien Registration Card,
 - Application fee of 60,000KRW
 - (4) Certificate of Tuition Payment (pick up at OIA)
 - (5) Official Graduation Certificate from CNU
 - **Please refer to article 3. above / You cannot use verification documents which you submitted for the admission and must prepare this again for VISA purposes**
 - (6) Official Transcript from CNU
 - (7) Proof of Residency (Must be valid and be before contract expiration date)
 - The contract under your name: lease contract or confirmation of residence/accommodation(dormitory)
 - The contract under other's name: confirmation of residence/accommodation and ID card of contractor
 - (8) Certificate of Bank Statement (from a Korean bank under the applicant's name and should be issued on Feb 2022)
 - CNU Students: 9,000 USD (10,100,000 KRW)
 - Students from other universities: 18,000 USD (20,200,000 KRW)
- ※ Certificate of scholarship : Submit a scholarship certificate if you have received a scholarship You need to prove your financial ability with the exception of scholarship fee

▶ Changes with VISA due to Visa extension or registration by enrolling in CNU after dropping out of CNU or other university

※ **It's impossible to extend or change your VISA in Korea in principle except some cases which unavoidable circumstances is fully explained. In this case, please check with Gwangju Immigration Office.**

▶ Changes with VISA due to Visa extension or registration by taking same degree

(For example, the applicants who already had the master degree apply master program again)

※ **It's impossible to extend or change your VISA in Korea in principle except some cases.**

※ Please check "Notification for Newly Admitted Graduate Students.Spring 2022(Round2)" because there might be changes with VISA document matter.

※ Alteration of Residence: If you have changes with residency status, it's compulsory to report the alteration of residence **within 14 days**. If there is a blank to write down new address at the back side of alien registration card, it's possible to register new address at near borough office. If there is no blank, it's compulsory to issue a new card and report alteration of residence by visiting Gwangju Immigration office. (Application fee 30,000KRW). If alteration of residence is not reported within 14 days, it will be charged with a fine.

7. Visa Matters (Etc.)

Citizens of the 21 countries listed below in the Ministry of Justice's notice or people who obtained an academic degree in the notified countries may be required to submit Verification of Academic Degree/Background and a Proof of Financial Guarantees.

China, Philippines, Indonesia, Bangladesh, Vietnam, Mongolia, Thailand, Pakistan, Sri Lanka, India, Myanmar, Nepal, Iran, Uzbekistan, Kazakhstan, Kirgizstan, Ukraine, Nigeria, Egypt, Ghana, Peru
(Total of 21 countries)

* **How to verify your Academic Degree/Background: Please refer to article 3. above.**

** **Requirements for a proof of financial guarantees:**

- It MUST show the financial guarantees for a year (tuition + living expenses).
- You can submit one of the documents listed below as your proof of financial guarantees.

- a. Bank statement
- b. Bankbook
- c. Certificate of scholarship

- **More than 18,000 USD must be guaranteed.**

※Please inquire at the consular section of Korean Embassy in your countries for more details.

○ If the document is not written in English but in other foreign languages, it MUST be translated in either Korean or English.

○ **Please inquire at the Korean embassy in your own countries about the requirements for visa application.**

8. Dormitory Application(Gwangju Campus)

CNU OIA only accepts dormitory application for Hall No. 9 at Gwangju Campus. If applicants want to live in other hall except Hall no. 9, you should apply for it individually by themselves.

- ※ If you want to apply for the dormitory by yourself, please check information at dormitory webpage(<http://dormitory.jnu.ac.kr/>). Must apply for dormitory, including choosing Hall and room types by yourself on dormitory webpage within the designated period.
- ※ Yeosu campus will deliver separate notifications; so, please wait and follow instructions.

(1) Dormitory Application through OIA (Gwangju Campus)

- For whom: Gwangju Campus(Who want to live in Hall No. 9)
- How to apply: OIA Survey
- Application Period: TBD
- ※ Once you have completed a survey, you cannot change or cancel it at a later date. In case of cancellation, You must pay the cancellation fees specified in the dormitory. If applicants do not fulfill the survey within the period, the priority for living in dormitory is gone and the responsibility is up to each applicants. If applicant want to apply it later, they need to apply by themselves.
- ※ If you apply for dormitory through OIA, you must follow instructions from OIA and finish dormitory fee payment within the designated period. Also, the room will be assigned automatically. (Hall is No. 9 for Gwangju Campus)
- ※ There is no place for cooking at Hall no. 9
- ※ Yeosu campus will deliver separate notifications; so, please wait and follow instructions.

(2) Individual Dormitory Application

- For whom: Applicants who do not apply for the dormitory through OIA
- Appliance website: <https://dormitory.jnu.ac.kr>
- Application Procedure: * Log-in ID: your application number / PW: Date of Birth(yy/mm/dd)
** If one's date of birth is **September 29th,1991**, the password will be **910929**.
- Appliance Period: Check the details dormitory website(<https://dormitory.jnu.ac.kr>) for the details
- ※ If you apply for the dormitory individually, must apply for dormitory and choose hall and room by yourself within the designated period.

Campus	Room Type	Dormitory Fee(KRW)	Residency Period
Gwangju	Studio Type (Two-person sharing)	597,400	Short-term (4 months excluding vacation period)
		970,100	Long-term (6 months including vacation period)
	APT Type: 6 person suite (2 persons in 3 rooms)	551,000	Short-term (4 months excluding vacation period)
		897,700	Long-term (6 months including vacation period)
Yeosu	Pu Reun dormitory (Female) Yeol Lin dormitory (Male) Mi Rae dormitory (Male)	APT Type: 6 person suite (2 persons in 3 rooms)	604,200 Short-term (4 months excluding vacation period)

- ※ The above fees are based on the 2021 Fall semester and Fees are subject to change.
- ※ Please check general information(dormitory application, dormitory fee and others) at dormitory webpage(<http://dormitory.chonnam.ac.kr/eng/index.php>) and finish the duties within the designated period (Except for the applicants who apply for Hall No. 9 of Gwangju Campus through OIA).
- ※ If Residents' 'academic status' at CNU is different from the previous semester:
(e.g. undergraduate of CNU → graduate of CNU, graduate(master) of CNU → graduate(Ph.D.), CNU language education center of CNU → graduate of CNU)
The residents are considered as 'new residents'. They have to use their **Application number** not student number when they are applying for CNU dormitory and are **not able to extend** use of their current rooms.
2nd semester: student ID number(of undergraduate or graduate) like 123456
→ 1st semester: use your application number as an ID like 123403001
2nd semester: student ID number(of language education center) like kr123456
→ 1st semester: use your application number as an ID like 123403001

9. Insurance guideline for International Students

- (1) From 2021 March onwards, all of the international students will be insured as National Health Insurance subscribers following the [National Health Insurance Act] of Korean government.
- (2) Cost of insurance and coverage information will be further noticed to the successful applicants.

10. Contact Information

Division	Person In charge	Contact Information
Admission	Yujin Roh	(TEL) +82-62-530-5952, (FAX) +82-62-530-1269 (E-MAIL) internia@jnu.ac.kr
VISA	Eunjee Park	(TEL) +82-62-530-1267 (E-MAIL) eunjee@jnu.ac.kr
Dormitory	Gwangju Campus	(TEL) +82-62-530-3733~4 (WEB) https://dormitory.jnu.ac.kr/Main.aspx
Dormitory	Yeosu Campus	(TEL) +82-61-659-6813~4 (WEB) https://house.jnu.ac.kr/default.aspx
○ University Address (KR) 광주광역시 북구 용봉로 77번지 G&R Hub 214호 전남대학교 국제협력과 우편번호: 61186 (CN) 大韩民国光州广域市北区龙路77号 全南大学国际协力本部2楼 214号 邮编:61186 (EN) Office of International Affairs, 214, Yongbong-ro 77, Buk-gu, Gwangju, 61186, South Korea		

Nov 9th, 2021

President, Chonnam National University